

Thank you for supporting ABAI by joining us at the 12th International Conference in Lisbon, Portugal! Take a moment to review the following important information.

Exhibit Table:

You will be provided with a 6' skirted table and one chair as part of your exhibit space.* There will be some space available around your table for signage and display materials, allowing you to personalize and enhance your setup within the designated area. Please keep in mind that hotel space and amenities are limited.

**If you have a personal marketing table, please note that you will have a 6' table, however no chairs will be available as this is meant to be an unmanned opportunity.*

Exhibitor Services:

There will be no exhibitor services at this venue. You are responsible for shipping, receiving, transporting and setting up any items. We do recommend rolling suitcases for easy item transport within the hotel.

Electrical Services:

There are no electrical services provided by this hotel. They cannot guarantee any outlet availability. Please do not bring electronics, that are not battery operated, for display. We cannot guarantee you will be able to use them.

Internet Services:

Private internet services are not available at this hotel. Attendee wifi will be available, however we cannot guarantee speed.

Onsite Exhibit Times: All times listed in Lisbon, local time; GMT+1

- **Exhibit Table Setup:** Tuesday, November 11, 10:00 AM - 1:30 PM
- **Exhibit Hours**
 - Tuesday, November 11, 2:00 PM – 3:00 PM
 - Wednesday, November 12, 12:30 – 2:00 PM
 - Thursday, November 13, 12:30 – 2:00 PM
- **Exhibit Table Teardown:** Thursday, November 13, After 2:00 PM

Details:

- Times listed are non-compete times for sessions.
- You will have access to your table during all event hours and are welcome to be at it as often or as little as you wish.

ABAI Website & Mobile App:

Your exhibitor listing will include your table number, organization name, and URL. Please double check your information on the [convention landing page](#).

Attendee Registrations:

Both your full event registrations and exhibit-only registrations will be processed in November 2025. You can submit these names below.

Registrant Submission: <https://www.surveymonkey.com/r/BWC7L3C>

If you need any additional registrations, please contact exhibits@abainternational.org.

Additional Full Registrations: \$Price varies based on membership status.

Scam Alert!

Please do not be fooled by anyone contacting you offering discounted room rates or attendee information. ABAI does not supply attendee lists to anyone, and all hotel rooms should be booked directly through the hotel itself.

Hotel Information:

All conference events, sessions, meetings, posters, and registration will be held at the Altis Grand Hotel.

ATTENTION: Rooms at the Altis Grand Hotel have sold out. Please check for availability at the overflow hotels.

Should the Altis Grand Hotel be fully booked, other great options are listed [here](#) for your convenience.

Travel Information:**US Embassy Lisbon**

Address: Avenida das Forças Armadas, 1600-081 Lisboa, Portugal

Phone: +351-21-727-3300 or +351-21-094-2000

Email: conslisbon@state.gov.

Website: travel.state.gov.

Hours: Monday to Friday, 8:00 a.m. – 5:00 p.m.

Travel Advisory: pt.usembassy.gov.

Alerts: pt.usembassy.gov.

[Enroll In Smart Traveler Enrollment Program \(STEP\)](#)**Benefits**

- Get real time updates about health, weather, safety, and security in the country.
- Plan ahead using information from the local US embassy.
- Help the embassy or consulate contact you if there's an emergency like a natural disaster, civil unrest, or a family emergency.

For emergencies involving US citizens, contact the embassy immediately.

Additional travel information, resources, and checklists available [HERE](#).

Travel Discounts:

ABAI now offers [discounts](#) for airlines, airport parking and car rentals!

United Airlines

Valid Travel Dates: 11/07/2025 – 11/17/2025

Booking: To make flight reservations online please click on discount code [ZQ53884383](#)

- Not all fares are eligible for discounts, and discounts may vary based on the fare selected.
- Discounts are subject to airline blackout dates within the valid travel date range listed.

You may also call United Meetings Reservation Desk Monday – Friday at (800) 426-1122 for booking assistance. International customers may contact their local United Reservation Desk.

Delta Airlines

Valid Travel Dates: 11/06/2025 – 11/18/2025

Booking: To make flight reservations online please click on discount code [NY3TT](#)

- Not all fares are eligible for discounts, and discounts may vary based on the fare selected.
- Discounts are subject to airline blackout dates within the valid travel date range listed.

You may also call Delta Meeting Network Monday – Friday at (800) 328-1111 for booking assistance.

Please note there is no service fee for reservations booked and ticketed via the reservation 800 number.

CheapAirportParking

Promo Code: ABAI2025 for \$10 off!

Booking: [Book your airport parking using this link!](#)

- Select from the list of airports you are departing from to find a reliable, hassle-free, and budget-friendly parking experience. Plus, the simple reservation process tracks which lots are well-reviewed, in near proximity, indoor versus outdoor, and self-park versus valet. If plans change, you can cancel your reservation anytime.

Hertz Car Rentals

We have partnered with Hertz to offer a 20% discount off car rentals.

Booking: To make car rental reservations online please click on discount code [2188961](#) and follow the instructions below.

- When making a reservation please enter the promo code by selecting, “Add a Discount Code” using the booking link above. Please note this section is in the upper left-hand corner of the website and should be entered prior to searching for vehicles.
- The discount code should be entered in the discount code section titled “Discount/CDP/Club Code:”

You may also call Customer Support at (800) 654-3131 to book or modify a reservation. International customers may call Customer Support at (800) 654-3001 to book or modify a reservation.

Local Attraction Discounts:

Lisbon Revelation Tour

[Book your tour using this link!](#)

Promo Code: ABAI2025 for 20% off!

Get a comprehensive overview of Lisbon on this small group walking tour. See the city’s main highlights such as Commerce Square, Largo do Carmo, Restauradores and Rossio squares, and walk around the districts of Alfama, Baixa, Bairro Alto, and Chiado. Listen to informative commentary from your guide about the rich and vibrant history of the city, take a ride on historic tram 28, and sample two of Portugal’s best treats.



Lisbon Old Town Tour

[Book your tour using this link!](#)

Promo Code: ABAI2025 for 20% off!

Learn the history behind one of Lisbon's oldest neighborhoods on this walking tour of the Alfama district. Go back to the time of the Phoenicians, Romans, and Moors, as your guide traces the history of Lisbon from its early days. See the Lisbon Cathedral, learn about the catastrophic earthquake of 1755, and take in stunning views of the city and Tagus River as you explore.



Lisbon City of Spies

[Book your tour using this link!](#)

Promo Code: ABAI2025 for 20% off!

Step back in time to World War II and learn the role that Lisbon played as a neutral ground for the Allies and the Axis. Walk around the downtown area and listen to stories of espionage, double agents, and deceit. Learn how many came to take refuge in the neutral territory and the trafficking of Jewish gold and tungsten into the country.



Please do not hesitate to reach out if you have any further questions!

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